

LYHA Community Fund Guidance Sheet

So, you have an idea of something you would like to do and think you could use some help from our Community Fund to make it happen?

To get started follow the 6 steps below:

1. Pull together a rough idea what it is you want to do and how you think it would work.

Use the handy Community Fund Project Notes form to help keep track of everything

2. Speak to your neighbours about your idea and note down their thoughts, you never know, somebody may be thinking the same and want to help you.

You can use the Community Fund Support form to help collect this.

3. Once you have that, just get in touch to let us know you have an idea you would like to discuss.

You can contact us at community.fund@lyha.co.uk or contact our Community Investment Officer on 0113 278 3335

We will arrange a time to have a chat about your idea!

Before you get in touch make sure you have thought about:

- a. How will your community benefit from it and why?
- b. How is it going to work?
- c. When do you want to do it?
- d. If it will need upkeep down the line how will that work?

4. The idea will then be considered by our Community Fund Panel.
5. We will then let you know if your idea has been successful or not, usually within a few days.
6. We will then contact you to make necessary arrangements to make it happen!

Community Fund Project Notes

Name of my project		
What will I need to make it happen?		
How much will everything cost?	Item/service	Cost
How long will it take?		
When will it start?		
Extra thoughts		