

Elmete Mount, Roundhay, Leeds LS8 2NU

Area	Action	Frequency	By	Location
POU Water Heaters (15 Litres max)	Check water temperatures (should be 50 – 60°C, 55°C in healthcare premises within one minute)	Monthly	Elmetes Caretaker	Redring electric water heater rear of office
Cold Water Services	Check temperatures at sentinel taps	Monthly	Elmetes Caretaker	Rear of office
Cold Water Services	Descale any heavily scaled taps	Annually	Elmetes Caretaker	Rear of office
POU Filters	Record the service start date and lifespan, or end date and replace filters as recommended by manufacturer	According to manufacturer's guidelines	TBC	Redring electric water heater rear of office
Infrequently used outlets	Flush little used outlets until the water temperature stabilises and is comparable to the supply water	Minimum Weekly	Elmetes Caretaker	Rear of office

Note:

Frequency may need to be increased if outlets are seen to become heavily scaled between cleaning actions.